

Mr. Colby:

1. Larry Devlin asked if he could see you for 15 minutes sometime this week on a personal matter. I have put him on the calendar for Wednesday, 28 February, at 3:00.

AT 2. You have been requested to present the Career Intelligence Medal
AT to [] (retired last June). He is living in Virginia Beach and would
AT come up for the ceremony on Tuesday, 6 March, at 12:00. Do you wish to do this?
Yes ☒ No ☐ [] advised 2/27 (later [] advised that [] would like to do it
on present. This was set up.

AT 3. [] would like to see you regarding the [] letter, and
I put him on the calendar for 10:30 tomorrow (Tuesday).

4. Bill Bavis would like to see you briefly on an EEO matter. I put him on the calendar for 2:30 tomorrow.

Barbara
26 February 73